



Scouts Australia
Victorian Branch

CAMP EUMERALLA

ABN 39 662 387 026

Postal Address: PO Box 46 ANGLESEA VIC 3230

Phone 52631241

Email info@eumeralla.com.au

BOOKING & HIRE AGREEMENT FORM & GENERAL CONDITIONS OF HIRE

Name of Group _____

Period of Stay: From ___/___/___ to ___/___/___ Arrive: ___ am/pm Depart: ___ am/pm

Cost: _____

Accommodation _____

Deposit: A deposit of \$100.00 can be returned with this form to confirm your booking OR
Bank Deposit To ANZ BANK, Scout Association of Australia, Geelong Region
BSB 013-642
ACC NO 213738332

Details of Group: Total number in party: _____ M: _____ F: _____

Number of leaders attending: _____ M: _____ F: _____

Written list of camper details required upon arrival to Eumeralla as per "General Conditions of Hire".

Contact details: Prior to camp:

Mr./Mrs./Ms/Miss _____

Phone: (work) _____ (Mobile): _____

Address: _____

_____ Postcode: _____

AGREEMENT: The Payment of a deposit by the hirer constitutes an agreement to hire the use of the facilities from Eumeralla.

PAYMENT: Full payment is required upon arrival to Eumeralla. If necessary, any additional expenses incurred (extra campers, breakages etc.) will be invoiced and payment is requested within 14 days.

LIABILITY: The Scout Association of Australia, Victorian Branch, its servants, officers and agents accepts no liability for any loss or damage to personal property or for personal injury arising from the use of the facilities. Proof of public liability insurance cover for a minimum of \$10 million must be annexed to this form.

CANCELLATION: Deposit **refunds** will only be given for cancellations made one (1) month in advance of the camp date. In the event of a cancellation by Eumeralla the hirer shall be entitled to a full refund of all monies paid.

I have read the information above and the attached 'General Conditions of Hire' and the group and I agree to abide by them. I also acknowledge it is my responsibility to inform the group of these conditions.

Signature of Applicant: _____

Date: ___/___/___

Position Held: _____

Deposit enclosed: \$ _____

A receipt will not be issued unless requested: Yes No

Office Use: Application Approved _____ Receipt No: _____ Date: _____



Scouts Australia
Victorian Branch

CAMP EUMERALLA

ABN 39 662 387 026

Postal Address: PO Box 46 ANGLESEA VIC 3230

Phone 52631241

Email info@eumeralla.com.au

BOOKING & HIRE AGREEMENT FORM & GENERAL CONDITIONS OF HIRE

PLEASE RETURN THIS FORM WITH THE DEPOSIT TO THE ABOVE ADDRESS AND KEEP A COPY FOR YOUR RECORDS.

PLEASE NOTE THAT IT IS CONDITION OF HIRE THAT BUILDINGS ARE TO BE THOUGHLY CLEANED BY THE USER BEFORE DEPARTURE. IF THE BUILDINGS ARE NOT CLEANED TO A SATISFACTORY CONDITION YOU WILL BE CHARGED AN ADDITIONAL CLEANING FEE.

ARRIVAL AND DEPARTURE

Campers must not enter the camp prior to the allocated time and must not stay past the allocated departure time. All groups are requested to clean and vacate the accommodation area by 12pm on departure day unless by prior arrangement. Areas of Eumeralla that you have used are to be cleaned as directed by the Camp Rangers and inspected prior to departure. If you have left area untidy you will be charged an additional cleaning fee. All equipment is to be returned and losses and breakages to be reported and accounted for.

SLEEPING AND ACCOMMADATION

For the health and safety of the hire group the number of campers sleeping per room must not exceed the number of beds.

DAILY DUTIES

Eumeralla is to be maintained in a clean condition by the campers. All rubbish and recyclables must be put in the appropriate bins and not mixed. Kitchens must be always kept clean according to the Food handlers act.

CAMPING, FIRE AND BBQ AREAS

At all times no vehicles are allowed on camping areas, they must stay on designated roads and car parking areas, to help protect our fragile environment. No fires or bbq are to be lit on the property throughout the entire fire danger period. Fire restriction notices and Total fire band days must be strictly observed. All fires must have consent from Camp Rangers.

EMERGENCY PROCEDURES

- Emergency procedure notices are posted throughout Eumeralla and campers should make themselves familiar with the arrangements.
- Extinguishers and smoke detectors are vital and are located around Eumeralla. These should not be tampered with or removed. Any damage will be paid by the camper.
- Under extreme fire danger days the camp will be closed and all campers must vacate till deemed to be safe.



Scouts Australia
Victorian Branch

CAMP EUMERALLA

ABN 39 662 387 026

Postal Address: PO Box 46 ANGLESEA VIC 3230

Phone 52631241

Email info@eumeralla.com.au

BOOKING & HIRE AGREEMENT FORM & GENERAL CONDITIONS OF HIRE

PROPERTY

- All breakages and losses to Eumeralla property or equipment are to be reported to Camp Rangers. They will be invoiced to the group. Eumeralla takes no responsibility for the loss or damage to personal property.
- All vehicle parking is strictly at the owners risk and in areas as directed or sign posted.
- Speed limit is Walking Pace only and is strictly enforced. Observe speed humps and one way streets. Reckless driving will be instant dismissal for entire group. No vehicle movement within camp between 11pm and 7am unless for an emergency.
- Eumeralla is a sanctuary for flora and fauna. The staff at Eumeralla takes pride in presenting the facilities and grounds in a professional, clean, safe and hygienic manner. No camper is permitted to bring firearms, animals or pets onto the property or to disturb the natural environment. Care and commonsense should be taken when approaching native animals.
- All buildings at Eumeralla are designated smoke free zones. Butts must be put in bin.
- No Alcohol is allowed at all in camp at any time unless pre-approved by Camp Rangers. It is a dry camp.
- Workshops, residences, surrounding property, power and gas areas, work sites, cliff faces, revegetation areas, water bodies and electrical power boxes are out of bounds. Campers are only permitted to access the buildings to which they have been allocated.

FIRST AID

- First Aid is the responsibility of campers. Campers must provide their own first aid equipment and trained staff.
- Camp Rangers are to be informed of any calls to emergency services and will make the business phone available.

GROUP LEADERS

- The group leader must ensure that campers under 18 years of age have appropriate parent/guardian consent to attend the camp.
- That each camper has completed a health/medical record sheet and any incidents are reported to Camp Rangers.
- It is the responsibility of the group leader to inform campers and visiting members of the group of Camp Eumeralla, General Conditions of Hire.
- On arrival Camp Rangers need to be informed of total numbers, and when leaving camp during their stay that they log out on front notice board.

ACTIVITY PROGRAMS

- Programs and activities are only available with approval prior to arrival at Eumeralla. Eumeralla provides some specialist equipment for recreation and sports activities and these include low rope course, initiative activities, games room and archery.



Scouts Australia
Victorian Branch

CAMP EUMERALLA

ABN 39 662 387 026

Postal Address: PO Box 46 ANGLESEA VIC 3230

Phone 52631241

Email info@eumeralla.com.au

BOOKING & HIRE AGREEMENT FORM & GENERAL CONDITIONS OF HIRE

- It is the responsibility of the camp hirer to provide adequately trained, experienced or skilled leaders for the activities undertaken.
- Obstacle courses may be dangerous if used by inexperienced persons. Persons using obstacle course do so at their own risk and accept that they waive and forgo any legal right they may otherwise have against Eumeralla Scout Camp.
- Camp Rangers reserve the right to withdraw equipment or access to activities should the camp hire not provide suitably trained, qualified or experienced activity leaders or be found abusing equipment. Group leaders are responsible for the supervision and behavior of campers at the activity, to and from activity and for those campers awaiting their turn.
- No specialized activities are to be undertaken without prior approval of Camp Rangers. The group leader is responsible for identifying safety issues associated with an excursion and take necessary precautions.

BEHAVIOUR

- Group Leaders are asked to inform campers to respect others, other personal property and the environment. All noise should cease by 10.30pm.

TERMINATING THE OCCUPANCY

- Eumeralla reserves the right to terminate the occupancy without notice for breach of the General Conditions for hire. Camp Rangers are empowered to take action as deemed necessary.

RESPONSIBILITY

- It is the responsibility of each group to ensure that campers understand and follow Eumeralla's rules and procedures. Each group must have an adult leader in charge to liaise with Camp Rangers.
- The group leader is responsible for camper supervision at all times and is deemed responsible for overall group supervision and safety.