

**EUMERALLA SCOUT CAMP
ANGLESEA VICTORIA
EMERGENCY MANAGEMENT PLAN 2012**

Camp Rangers: **Managers** Susan and Scott Brain – 0425858850 or 0425858849-Stinton Lodge
Andrew and Jessica Barry 0408717982 or 0423493091– Somers Lodge

Camp office phone: 52631241

Areas covered by the plan

1. Fire
2. Medical emergencies
3. Acts of nature, storms
4. Camp intruders
5. Lost or runaway campers.

OVERVIEW

These procedures are written around the most likely emergencies within or from outside the camp. However other emergencies and injuries may occur and the plan should be modified to meet these circumstances.

The Camp Rangers are in charge of the camp and leaders should take directions from them and not instigate their own procedures.

Leaders should inform their campers and visitors of these emergency procedures and plan the safest escape route. Take with you your campers and visitor's register leave all vehicles on site and proceed to emergency evacuation points as per your Emergency evacuation procedure map located in the Information folder provided on arrival. Turn off all gas and electrical appliances. Keep all roadways clear. Smoke and visibility will be the greatest problem during a fire so make sure you have your directions correct, warm protective clothing should be worn and take with you a blanket or sleeping bag for heat protection.

Keep a cool head, don't run and don't panic. Remember to move earlier than later.

CAMP RANGERS

The Camp Ranger has authority from the Scout Association's Region Commissioner to perform specific duties in controlling and coordinating the course of events in an emergency with the camp.

DUTIES AND RESPONSIBILITIES – CAMP RANGER

BEFORE THE EMERGENCY

1. Be familiar with emergency procedures.
2. Ensure other camp users are notified of these procedures and requirements.
3. Ensure Emergency device is in working order.

DURING THE EMERGENCY

1. Ascertain the nature of the emergency and determine what action to be taken.
2. Notify the appropriate Emergency Service.
3. Advise others of the situation.
4. If necessary initiate evacuation procedure.
5. Brief Emergency Crews as to the situation type, scope and location of emergency and location of camp users.
6. Act upon the instructions of the Senior Officer from the Emergency Service/s.

AFTER EMERGENCY

1. Give authority to disperse from Safe Areas.
2. Assess effectiveness of procedures.

MEDICAL EMERGENCY

Medical information.

All group leaders are responsible for obtaining signed Personal **Information & Health Statements** from members of their group including day visitors. That information be provided for treatment of any incident. The group leader must be aware of all medical conditions and treatment of persons within their group.

The group leader must ensure that persons under 18 years have appropriate parent/ guardian consent to medical treatment.

1. The Group Leader of the camp or an accompanied first aid trained person is responsible for the application of first aid and provision of a suitably supplied first aid kit. The camp maintain first aid kits in the following locations
Environment centre, first aid room. Troop Hall, kitchen. Rangers' office.
2. Initial incident: any person in charge of the group at the time of the incident shall ensure the injured person is safe from further injury or danger and immediately initiate first aid or contact a trained first aid person.
3. Any health professional as deemed necessary by the Group Leader to be called eg. Doctor, ambulance.
4. Camp Rangers are to be informed to facilitate vehicle access, especially in remote areas of the camp and provide information as to the best possible route of transport.
5. All medical and first aid treatment must be reported.

Casualty treatment report forms and injury & incident report forms are available from the Camp office. Group Leaders are responsible to ensure all necessary completed forms are lodged with the Camp office.

ACTS OF NATURE
BUSH FIRES, STORMS

CAMP INTRUDERS

EVACUATION PLAN

On notification of emergency, assess the situation and instigate the Emergency Management Plan.

Camp sites and accommodation will be notified with the sounding of the evacuation alarm, which consists of **three (3)** short bursts of a car horn or siren and / or notification of campers direct.

All persons affected should immediately proceed in an orderly fashion to nearest assembly area until notified of further instructions.

If possible visit campsites and assembly areas to give assistance and advice.

Liaise with emergency crews.

Disperse campers when safe.

TO ALL CAMPERS

In case of emergency in the camp:

Send a reliable person (preferably an adult) to Camp Ranger/s to raise alarm and activate emergency procedures.

Alert campsite neighbours, who in turn will pass message onto others.

Attempt to control the fire if only small, ensuring that suitable clothing and fire-fighting equipment is used.

If the fire is out of control Leaders should ensure that all members of their party are accounted for and make your way to the nearest Emergency assembly area. All gas and electricity appliances should be turned off.

Assembly areas are located at:

Troop Hall

West of Camp Rangers Residence

Refer to Emergency Evacuation Maps located in your Camp Eumeralla Folder issued on arrival.

IMPORTANT NOTE:

All campers, especially leaders should familiarise themselves of the nearest escape route, plus an alternative plan to reach the assembly areas along the main fire break roads. At no time run, this creates panic and wastes energy. Keep to the roads. Do not enter the scrub. Rehearse these procedures with your campers.

CAMP EUMERALLA FIRE REGULATIONS

FIRE PROTECTION

Due to the extremely dangerous nature of the coastal bush surrounds of the Eumeralla area, particularly during the hot, dry summer months, and the concern for safety of all persons in the camp, all camp sites must comply with the following requirements.

- (a) All undergrowth to be cleared for 10 metres (mowed to 50) around the huts and tent sites.
- (b) Trees to be trimmed over buildings, cooking areas and access roads to provide a 4 metre clearance of flammable material.
- (c) Camp sites to be maintained in a clean and tidy condition with all rubbish removed at all times.

The usage of individual sites and the entire camp will depend on a satisfactory compliance with the above.

CAMPING REQUIREMENTS

- (a) During the declared "Fire Danger Period" (FDP), all camp users must adhere to the following requirements.
- (b) On entering the camp, report to the Camp Rangers who will allocate and record your site and notify you of the special requirements.
- (c) On days of "Total Fire Ban" (TFB), NO open fires are permitted at all. This includes any gas appliances; these can only be used indoors on a TFB. The signal for TFB is a Reg Flag displayed at the Camp Rangers residence. Listen to your radio or contact the Camp Warden for confirmation that a TFB has been declared.
- (d) On other days, gas cooking only is permitted, no open fires during the FDP.
- (e) Outside the FDP, fires are permitted only in half 44 gallon drums or similar.
- (f) If trench fires are required, contact should be made with the Camp Warden for advice as to where this may be done.
- (g) Remember, no fires are to be left unattended at any time, extinguished as soon as possible, and fire fighting equipment must be at the ready at all times. The following is the recommended fire fighting equipment for each patrol.
 - Two fire rakes and one shovel,
 - Knapsack filled with water and in working order or a water stored pressure extinguisher fully charged.
 - Two buckets (not plastic) of water on standby

IF A FIRE OCCURS IN THE CAMP

- a. Send a reliable person (preferably an adult) to the Camp Rangers office to raise the alarm.
- b. Alert your camp site neighbours, who will in turn, pass the message on to others.
- c. Attempt to control the fire, only if small in nature. Remember that persons attempting to extinguish a fire must be correctly dressed to avoid burns, i.e. all bare skin should be covered.

- d. If the fire is out of control, make for the nearest Fire Refuge Area and wait for further instructions. Ensure that all members of your party are accounted for.
- e. FIRE REFUGE AREAS are located at:
 - Troop Hall

 - West of Rangers residence.

If Camp Eumeralla is threatened and the above refuges cannot be reached, the nearest refuge to the camp is located in the Anglesea township opposite the shopping centre.

Leaders, Scouts and campers should familiarise themselves with the nearest escape route plus an alternative plan to reach the refuge areas, along the main fire break roads. At no time run, as this creates panic and wastes energy. Keep to the roads and do not enter the scrub. Rehearse these procedures with your Scouts and campers.

REMEMBER – THE BEACH MAY BE THE SAFEST PLACE!

EMERGENCY REPORTING

EMERGENCY PHONE NUMBERS				
FIRE 000	POLICE 000 or 52633468	AMBULANCE 000 or 52222555	SES 000	
The Emergency Contact will require the following information:	WHERE:	Eumeralla Scout Camp Off the Great Ocean Road, before Anglesea Phone Office No. 52631241		
	MAP REFERENCE:	CFA Region 7 Page 84 Ref 562 476		
	MELWAY REF:	Page 196 Ref K – 3	Page 511 Ref: D – 10	
SURF COAST SHIRE EMERGENCY BEACH SIGNS	87W Location: Adjacent to Camp	88W Location: Adjacent to Camp	90W Location: Anglesea Township	
AREAS AFFECTED	Type of Fire, Type of Medical Treatment, Location within the Camp			
IMPLEMENTED ACTION	ie: Evacuation to nominated assembly area			
PERSONS INVOLVED	Number of people and transport required.			
NOTIFY RANGERS	52631241	0448631241		
OTHER SERVICES	MEDICAL CENTRE	Anglesea	42156700	
		Torquay	42157900	
	HOSPITAL	52267111	52267564	Poisons 131126
	LPG GAS (ELGAS)	52758444	ELECTRICITY	132412